

# WEST FARLEIGH PARISH COUNCIL

ALL COUNCILLORS ARE HEREBY SUMMONED to attend the PARISH COUNCIL MEETING of West Farleigh Parish Council to be held in Bramley Barn (Dandelion Time) on Monday 18<sup>th</sup> September 2023 at 7.30pm.

*Amanda Broadhurst*  
Mrs A Broadhurst  
Parish Clerk

Members of Public attending the meeting, please note that parking is opposite the Sports Club. **PLEASE DO NOT PARK IN DANDELION TIMES' COURTYARD.** It is advisable to bring a torch for walking to/from the barn.

## Public Discussion (Up to 15 minutes)

### AGENDA

1. **APOLOGIES** - To receive and accept apologies for absence
2. **COUNCILLOR DECLARATIONS** - To receive any declarations of pecuniary interest
3. **MINUTES OF FULL COUNCIL MEETING held on 17<sup>th</sup> July 2023** - To consider the Minutes and if in order to authorise the Chairman to sign as an accurate record
4. **FINANCE**
  - 4.1 To note Budget Monitoring Report to 31<sup>st</sup> August 2023
  - 4.2 To note income received since the last meeting
  - 4.3 To approve payments made since the last meeting
  - 4.4 To note Internal Audit Report
  - 4.5 To note Conclusion of the External Audit
  - 4.6 HugoFox Website Charges – To approve
5. **RESOURCES AND ENVIRONMENTAL MATTERS**
  - 5.1 **Repair Required to Play Equipment** - To approve
  - 5.2 **Reviewed Parish Council Policies** – To approve
6. **HIGHWAY MATTERS**
  - 6.1 **Highways Improvement Plan** – To discuss
7. **PLANNING MATTERS**
  - 7.1 **Any applications received before the meeting**
  - 7.2 **Planning Decisions (To be noted)**
    - 7.2.1 **Decisions Outstanding with MBC**

23/503301/FULL – Burnea Oast, Lower Road  
Loft conversion to roundel including the addition of a staircase and rooflights

23/503104/FULL – Smiths Hill Farm, Smiths Hill  
Demolition of existing dwelling, adjacent barn, 2no. outbuildings and removal of sand school, and replacement with 1no. part single storey, part two storey self-build dwelling with associated parking and alterations to access track.
    - 7.2.2 **Applications Approved by MBC**

23/502128/FULL – Elmscroft Cottage, Charlton Lane  
Demolition of existing Yurt and erection of a single storey round house within the curtilage of Elmscroft Cottage (Resubmission of 22/504104/FULL)

23/502628/LBC – The Old Parsonage, Lower Road  
Listed Buildings Consent for insertion of 7no. secondary glazing windows with draft proofing. Insertion of draft proofing to additional 3no. windows to ground and second floors

**7.2.3 Applications Refused by MBC**

23/502893/FULL – Garden Cottage, Ewell Lane

Demolition of existing dwelling, tractor shed and bee equipment store and erection of replacement dwelling and a small-holding barn, with associated landscaping and biodiversity works

**8. DATE OF NEXT MEETING – Monday 20<sup>th</sup> November 2023 at 7.30pm**