

WEST FARLEIGH PARISH COUNCIL

ALL COUNCILLORS ARE HEREBY SUMMONED to attend the **ANNUAL MEETING** of **West Farleigh Parish Council** to be held in **The Good Intent public house, on Monday 21st May 2018 at 6.30pm** when it is proposed to transact the business shown on the Agenda below. The meeting will be open to the press and public.

AGENDA

1. **APOLOGIES** - To receive and accept apologies for absence
2. **ELECTION OF OFFICERS** – To appoint Chair and Vice Chair
3. **COUNCILLOR DECLARATIONS** - To receive any declarations of personal or prejudicial interest
4. **MINUTES OF FULL COUNCIL MEETING held on 19th March 2018** - To consider the Minutes and if in order to authorise the Chairman to sign as an accurate record
5. **POLICE MATTERS (To include a report from the Community Warden)**
6. **APPOINTMENT OF COMMITTEES AND COUNCIL REPRESENTATIVES**
7. **HIGHWAY & FOOTWAY MATTERS**
 - 7.1 **Highways Issues in West Farleigh** – To receive an update on any current issues
 - 7.2 **Request for white priority lining approaching Teston Bridge** – To discuss
 - 7.3 **Speedwatch** – To receive an update from the Co-ordinator
8. **RESOURCES AND ENVIRONMENTAL MATTERS**
 - 8.1 **General Data Protection Regulations (GDPR)** – To discuss
 - 8.2 **Work Required on the Village Green** – To receive an update
 - 8.3 **South East In Bloom (Village of the Year)** – To receive any update
9. **MATTERS OF REPORT** - To receive reports from
 - 9.1 County and Borough Councillors
 - 9.2 Chairman
 - 9.3 Individual Councillors
 - 9.4 Clerk
 - Internal Audit
10. **FINANCE**
 - 10.1 **Annual Return of Accounts and Audit 2017/18 – To approve**
 - 10.1.1 Annual Accounts for 2017/18
 - 10.1.2 Annual Governance Statement 2017/18
 - 10.1.3 Accounting Statement 2017/18
 - 10.2 To note Budget Monitoring Report to 30th April 2018
 - 10.3 To note income received since the last meeting
 - 10.4 To resolve that the cheques presented can be signed
 - 10.5 **Annual Insurance Renewal** – To approve
 - 10.6 **Kent Association of Local Councils Annual Subscription Renewal** – To approve
11. **PLANNING MATTERS**
 - 11.1 **Any planning applications received before the meeting**
 - 11.2 **Planning Decisions**
 - 11.2.1 **Applications Approved by MBC**
17/506504/FULL – Byways, Charlton Lane
Demolition of existing garage and erection of a two storey side extension

18/500301/PNP – The Hollow, Charlton Lane

Prior notification for the change of use of land and building to form a single dwelling for its prior approval to - Transport and Highways impacts of the development, Contamination risks on the site, Flooding risks on the site, Noise impacts of the development, Impacts of air quality on the intended occupiers of the development. Where the building is located in an area that is important for providing storage or distribution services or industrial services or a mix of those services, whether the introduction of, or an increase in, a residential use of premises in the area would have an adverse impact on the sustainability of the provision of those services

18/500338/FULL – Peacehaven, Charlton Lane

Remove the existing conservatory and replace it with a new single storey flat roof extension with lantern skylight, erection of front porch and side extension to infill linking garage to main dwelling

11.2.2 Applications Refused by MBC

18/500192/FULL – Burnea Oast, Lower Road

Loft Conversion to roundel, involving lowering of existing bedroom ceiling, addition of staircase and velux window

12. DATE OF NEXT MEETING - Monday 16th July 2018 at 7.30pm at The Good Intent