

WEST FARLEIGH PARISH COUNCIL

16 Merivale Grove
Walderslade, Chatham
ME5 8HP
Telephone: 01634 681685
e-mail: westfarleighpc@googlemail.com

ALL COUNCILLORS ARE HEREBY SUMMONED to attend the **ANNUAL MEETING** of **West Farleigh Parish Council** to be held in **The Good Intent public house, on Monday 15th May 2017 at 6.30pm** when it is proposed to transact the business shown on the Agenda below. The meeting will be open to the press and public.

AGENDA

1. **APOLOGIES** - To receive and accept apologies for absence
2. **ELECTION OF OFFICERS** – To appoint Chair and Vice Chair
3. **COUNCILLOR DECLARATIONS** - To receive any declarations of personal or prejudicial interest
4. **MINUTES OF FULL COUNCIL MEETING held on 20th March 2017** - To consider the Minutes and if in order to authorise the Chairman to sign as an accurate record
5. **POLICE MATTERS (To include a report from the Community Warden)**
6. **APPOINTMENT OF COMMITTEES AND COUNCIL REPRESENTATIVES**
7. **HIGHWAY & FOOTWAY MATTERS**
 - 7.1 **Highways Issues in West Farleigh** – To receive an update on any current issues
 - 7.2 **Teston Bridge** – To receive any update
 - 7.3 **Speedwatch** – To discuss
8. **MATTERS OF REPORT** - To receive reports from
 - 8.1 County and Borough Councillors
 - 8.2 Chairman
 - 8.3 Individual Councillors
 - 8.4 Clerk
 - Grants
 - Internal Audit
9. **FINANCE**
 - 9.1 Annual Return of Accounts and Audit 2016/17 – To approve
 - 9.2 Annual Accounts for 2016/17
 - 9.3 Annual Governance Statement 2016/17
 - 9.4 Accounting Statement 2016/17
 - 9.5 To note Budget Monitoring Report to 30th April 2017
 - 9.6 To note income received since the last meeting
 - 9.7 To resolve that the cheques presented can be signed
 - 9.8 **Annual Insurance Renewal** – To approve
 - 9.9 **Kent Association of Local Councils Annual Subscription Renewal** – To approve
10. **PLANNING MATTERS**
 - 10.1 **Any planning applications received before the meeting**
11. **DATE OF NEXT MEETING** - Monday 17th July 2017 at 7.30pm at The Good Intent