

# WEST FARLEIGH PARISH COUNCIL

ALL COUNCILLORS ARE HEREBY SUMMONED to attend the **Parish Council Meeting** of West Farleigh Parish Council to be held in **Bramley Barn** (Dandelion Time) on **Thursday 22<sup>nd</sup> January 2026** at **7.30pm**.

*Amanda Broadhurst*  
Mrs A Broadhurst PSLCC  
Parish Clerk

**Members of Public attending the meeting, please note that parking is opposite the Sports Club. PLEASE DO NOT PARK IN DANDELION TIMES' COURTYARD.** It is advisable to bring a torch for walking to/from the barn.

## Public Discussion

*Public Discussion, for a maximum of 15 minutes, is at the discretion of the Chair. In accordance with Standing Order 3, Parishioners may address the meeting about an item on the Agenda (time limited to 5 minutes per person). A question shall not require a response at the meeting, nor start a debate.*

## AGENDA

1. **APOLOGIES** – *To receive and accept apologies for absence*  
*Members who cannot attend a meeting shall tender their apologies to the Parish Clerk prior to the meeting, Under Section 85(1) of the Local Government Act 1972. The Members present must decide whether the reason(s) for a member's absence shall be accepted.*
2. **COUNCILLOR DECLARATIONS** - *To receive any declarations of pecuniary interest*  
*Members who have an interest to declare on any items on the agenda must declare the existence and its nature at the start of the meeting and act in accordance with the Localism Act 2011 s27 and the Council's Code of Conduct.*
3. **MINUTES OF FULL COUNCIL MEETING held on 17<sup>th</sup> November 2025** - *To consider the Minutes and, if in order, to authorise the Chairman to sign as an accurate record*
4. **FINANCE**
  - 4.1 *To note the Budget Monitoring Report to 31<sup>st</sup> December 2025*
  - 4.2 *To note income received since the last meeting*
  - 4.3 *To approve payments made since the last meeting*
  - 4.4 *Clerk to Confirm Receipt of Councillor's Completed Precept Declaration Forms (Local Government Finance Act 1992 s.106 & Financial Regulation 4.7)*
  - 4.5 **Budget and Precept for 2026-2027** – *To consider and approve*
  - 4.6 **Donations for 2025-2026** – *To consider*
    - *The Farleigh's WI*
    - *All Saints Church*
  - 4.7 **Assertion 10 – GDPR** – *To receive an update*
  - 4.8 **Updated IT Policy** – *To consider and approve*
5. **RESOURCES AND ENVIRONMENTAL MATTERS**
  - 5.1 **West Farleigh Conservation Area Review** – *To receive any update*
  - 5.2 **Civility & Respect Councillor's Statement of Assurance** - *To note and sign*
6. **HIGHWAY MATTERS**
  - 6.1 **Highways Improvement Plan** – *To receive an update*
    - *Smiths Hill 'SLOW' Road Marking*

**7. PLANNING MATTERS**

**7.1 Any applications received before the meeting**

**8. DATE OF NEXT MEETING – Monday 16<sup>th</sup> March 2026 at 7.30pm**

*In accordance with the Public Bodies (Admission to Meetings) Act 1960 Section 1(2), and by reason of the confidential nature of the business, the Press and Public shall be excluded from the meeting for Agenda Item 9.*

**9. Staffing Matter – To consider report**